

EXHIBIT I

SAMPLE

REQUEST FOR LETTERS OF INTEREST

**SAMPLE REQUEST FOR LETTERS OF INTEREST
FOR DESIGN/BUILD SERVICES**

The New York State Department of Transportation is soliciting Letters of Interest (LOI) from companies interested in providing Design-Build Services for the design and reconstruction of the (Name/Route) interchange in (City/County), New York.

The Project will consist of:

- Removal of the existing interchange bridge and ramps;
- A new interchange west of the existing interchange, including a new bridge over the Interstate and four (4) new ramps;
- Utility relocations;
- Drainage improvements;
- Signing and striping; and
- Environmental mitigation

If the environmental process results in a decision to build the Project, Contract award is currently anticipated for (Date) with expected contract duration of _____.

One Design-Builder will be selected for the entire Project. The selection process will have two steps. A Request for Qualifications (RFQ) is anticipated to be issued by (Date). Responses to the RFQ will be evaluated to establish a listing of design-build firms that will be invited to submit Proposals in response to the Request for Proposals (RFP), scheduled to be issued by (Date). The “best-value” selection process will evaluate the ability of the Design-Builder to manage, design, construct and control this Project to provide a quality product, on or ahead of schedule, for a reasonable lump sum price within the Department’s project budget. The Department currently anticipates using an industry review process to solicit comments to the RFP prior to its issuance.

The Department is seeking Design-Builders that are committed to quality, have proven experience in the design and construction of interstate interchanges, will bring innovative design-build approaches to ensure timely completion, and are willing to partner with the Department for the mutual success of the Project.

Companies interested in providing design-build services or participating as a member of a design-build organization should send an LOI by mail or fax by (Date) to:

(Name) (Department’s Project Manager)
(Address)
(Fax Number)

The LOI must state the name, address, phone and fax numbers of the person whom the Department may contact at your company to provide further information about the Project.

Those submitting an LOI are invited to send a representative to a Project information workshop at (Time), (Date), (Location).

While submission of an LOI and attendance at the project information workshop are not prerequisites for

New York State Department of Transportation

participating in the procurement process, interested firms and parties are strongly encouraged to submit and attend.

The Department reserves the sole right, without incurring any liability, to change any aspect of the proposed procurement described above, including the right to not proceed with the procurement and/or the right to proceed in a different manner or on a different timeline than as described above.